

Planning and Facilities

Annual Timeline/Workplan

Activity	Last Reviewed	February/March	May/June	September
Planning Committee Mandate	Feb-22	Review		
Timeline	Feb-22	Review		
Annual Reports for Chinook Arch, Kainai & Wrentham	Feb-22	Review		
Policies: Board Governance				
Value Statement	Jun-22	Due for review 2025		
Board Meetings	May-20		Review	
Committees & Committee Mandates	Jun-22			
Executive Officers	Sep-22	Due for review 2025		
Mission Statement	May-21	Due for review 2024		
Vision Statement	May-21	Due for review 2024		
Organizational Meeting	Sep-22			
Rules of Order	May-21	Due for review 2024		
Policies: Services				
By-Laws	May-20		Review	
Confidentiality of Patron Records	May-21	Due for review 2024		
Direct Loans	Sep-21	Due for review 2024		
Information Technology Services	Oct-20			Review
Library Outlets	Oct-20			Review
Materials Selection and Acquisition	Oct-20			Review
Library Service to a System member with no Board	Sep-21	Due for review 2024		
Resource Sharing	Sep-21	Due for review 2024		
Services for the Print Impaired	May-21	Due for review 2024		
Other Activities				
Evaluate Services	Ongoing	Discuss	Discuss	Discuss
Facility Planning	Ongoing	Discuss	Discuss	Discuss
Needs Assessment	May-21	Due for Review 2025		
Plan of Service	Jun-22		Approve	
Resource Sharing Contract (review bi-annually)	Sep-21		Review	

Last Reviewed:	6 April 2023
Last Revised:	9 March 2023